

## Basics

release-1	Move caret.
drag-1	Select text.
Alt-drag-1	Inside the selection, drag the selection. Outside the selection, select the element clicked upon then drag it.
Shift-click-1	Extend node selection if any, text selection otherwise.
double-click-1	Select word.
triple-click-1	Select all the characters of the text node.
press-3	Show the <b>Edit</b> popup menu.
Drop	If the data being dropped is an URL or an absolute filename, then open the corresponding document. Otherwise, unless the drop target implements a specific behavior (e.g. an external link element), display a popup menu allowing to copy or move the data being dropped.
RIGHT	Move caret to following character.
LEFT	Move caret to preceding character.
DOWN	Move caret to following line.
UP	Move caret to preceding line.
END	Move caret to end of line.
HOME	Move caret to beginning of line.
Ctrl-RIGHT	Move caret to following word.
Ctrl-LEFT	Move caret to preceding word.
TAB ★★★	Move caret to following text node.
Shift-TAB	Move caret to preceding text node.
Shift-RIGHT	Extend text selection to following character.
Shift-LEFT	Extend text selection to preceding character.
Shift-DOWN	Extend text selection to following line.
Shift-UP	Extend text selection to preceding line.
Shift-END	Extend text selection to end of line.
Shift-HOME	Extend text selection to beginning of line.
Ctrl+Shift-RIGHT	Extend text selection to following word.
Ctrl+Shift-LEFT	Extend text selection to preceding word.
Ctrl-TAB	Insert a tab character if the element preserves space characters. Otherwise, no effect.
ENTER	Insert a newline character if the element preserves space characters. Otherwise, no effect.
Ctrl-SPACE ★★★	Insert non-breaking space.
DELETE	Delete selection if any, character following caret otherwise.
BACK_SPACE	Delete selection if any, character preceding caret otherwise.
Ctrl-DELETE	Delete selection if any, word following caret otherwise.
Ctrl-BACK_SPACE	Delete selection if any, word preceding caret otherwise.

## File

Ctrl-N	New document.
Ctrl-O	Open document.
Ctrl+Shift-O ★★★	Open folder containing last opened document.
Ctrl-S	Save document.
Ctrl-P	Print document.
Ctrl-Q	Quit XMLmind XML Editor.

## Select



The element containing the caret is said to be *implicitly selected*. Most commands work whether an element has been implicitly or explicitly selected.

Ctrl-click-1	Select the node clicked upon. Repeating this action without moving the mouse selects its parent, then its grand-parent, etc.
Ctrl-UP	Select parent.
Ctrl-DOWN	Select child.
Ctrl+Shift-UP	Select preceding sibling.
Ctrl+Shift-DOWN	Select following sibling.
ESCAPE LEFT	Extend selection to preceding sibling.
ESCAPE RIGHT ★★★	Extend selection to following sibling.
ESCAPE DOWN	Select all children.
ESCAPE ESCAPE	Cancel selection.
Alt-LEFT	Go back in the navigation history.
Alt-RIGHT	Go forward in the navigation history.
Alt-INSERT	Add the current location of the caret to the navigation history.

## Edit

click-2 ★★★	Move caret to the location clicked upon, then paste last selected <i>characters</i> before caret position. Corresponding option must have been turned on.
Ctrl-Z	Undo last change.
Ctrl-Y	Undo last undo (redo).
Ctrl-A ★★★	Repeat last repeatable command.
Ctrl+Shift-A	Show command history. Allows to select and repeat a command.
Ctrl-X	Cut selected text or nodes.
Ctrl-C	Copy selected text or nodes.
Ctrl+Shift-P ★★★	Copy explicit text or node selection as plain text.
Ctrl-U	Paste before selected nodes.
Ctrl-V	Paste replacing selected nodes if any. Otherwise paste at caret position.
Ctrl-W	Paste after selected nodes.
Ctrl-K	Delete selected text or nodes.
Ctrl-R	Replace selected nodes by an element or a text node.
Ctrl-H	Insert an element or a text node before selected nodes.
Ctrl-I	Insert an element or a text node at caret position.
Ctrl-J	Insert an element or a text node after selected nodes.
INSERT ★★★	Insert a text node after selected nodes.
Shift-INSERT	Insert a text node before selected nodes.
Ctrl-INSERT	Insert same element after selected element.
Ctrl+Shift-INSERT	Insert same element before selected element.
ESCAPE INSERT	Switches from insert mode to overwrite mode and the other way around.
Ctrl-T	Convert selected text or nodes to another element or to plain text.
Ctrl+Shift-T	Wrap selected text or nodes into a new parent element.
ESCAPE 1	Converts selected text to lower case. If no text is selected, operates on word containing caret.
ESCAPE u	Converts selected text to upper case.
ESCAPE c	Changes the first letter of all words found in selected text to upper case.

ESCAPE n ★★★ Inserts at caret position a *character* specified using its entity name (e.g. `mdash`).

Alt-PAGE\_UP  
Alt-PAGE\_DOWN

Switch to preceding window.  
Switch to following window.

## Modular documents

Ctrl+Shift-C Copy a *reference* to selected elements. (After that, you can paste this reference elsewhere to build a modular document.)  
Ctrl+Shift-I Using the **Include** tool, insert an element reference at caret position.  
Ctrl+Shift-B Switch to window containing referencing document (the modular document), if any.  
Ctrl+Shift-E Switch to window containing referenced document (the module). Open this document if needed to.

## Search

Ctrl-F Search text.  
Ctrl+Shift-F Search text backwards.  
Ctrl-M Search/replace text.  
Ctrl+Shift-M Search/replace text backwards.  
Ctrl-G Repeat previous search.  
Ctrl+Shift-G Repeat previous search backwards.  
ESCAPE f Find element.  
ESCAPE F Find element backwards.  
ESCAPE r Find and replace element.  
ESCAPE R Find and replace element backwards.  
ESCAPE g Find next element.  
ESCAPE G Find previous element.  
ESCAPE h Replace next element.  
ESCAPE H Replace previous element.

## View

Ctrl-L Rebuild document view (deep redraw).  
Ctrl+Shift-L Center selection on screen.  
Ctrl-wheel Changes the size of the text in the document view.

## Tools

Ctrl-E Edit the attributes of selected element.  
Ctrl+Shift-V Check document validity.  
Ctrl+Shift-H Open element or attribute content in helper application.  
Ctrl+Shift-D Edit document in helper application.  
ESCAPE m Start/stop recording of macro.  
ESCAPE q Cancel recording of macro.  
ESCAPE p Execute (replay) recorded macro.  
ESCAPE s Select nodes by evaluating an XPath expression returning a nodeset.  
ESCAPE x Execute command. Requires specifying its name and parameter.

## Window

Ctrl+Shift-W Close current window.

## Help

F1 Show help browser.  
Shift-F1 Show content model of selected element.

## If an XHTML document is opened

Shift-ENTER Insert a `br` element at caret position.  
F5 Preview the document being edited in the Web browser.

## If a DocBook 5+ document or an assembly is opened

Ctrl+Alt-C Copies to the clipboard a reference to the selected nodes. Useful when the reference is intended to be pasted to *several different locations* in the same document.

## If an XHTML document or a DocBook document or a DITA topic is opened

Alt-drag-1 Inside an external link, drag its target URL. Inside an image, drag its source URL.  
Drop Onto an image, change its source. Onto an external link, change its target.  
ENTER Insert a newline character if possible. Otherwise, if caret is at the beginning of a paragraph, list item or a few other kinds of block, insert same block before. Otherwise, if caret is at the end of a block, insert same block after. Otherwise, split block.  
DELETE Delete selection if any. Otherwise, if caret is at the end of a paragraph, list item or a few other kinds of block, join with following block. Otherwise, delete character following caret.  
BACK\_SPACE Delete selection if any. Otherwise, if caret is at the beginning of a paragraph, list item or a few other kinds of block, join with preceding block. Otherwise, delete character preceding caret.  
Ctrl-ENTER Add same block after the paragraph, list item or a few other kinds of block which is the ancestor of selected node.  
Ctrl+Shift-ENTER Add same block before the paragraph, list item or a few other kinds of block which is the ancestor of selected node.  
Alt+Shift-LEFT Convert a paragraph to a list item and a list item to a paragraph, the new element having a lesser nesting level than the original one.  
Alt+Shift-RIGHT Convert a paragraph to a list item and a list item to a paragraph, the new element having a greater nesting level than the original one.  
Alt+Shift-UP Swap *explicitly selected node* with its preceding sibling (move up).  
Alt+Shift-DOWN Swap *explicitly selected node* with its following sibling (move down).